



Intramural Committee for Animal Experimentation

- All animal experimentation protocols need to be **submitted to and presented** in front of the **Intramural Committee for Animal Experimentation (iTKV)** before final application to the respective ministry.
- **Review** according to **scientific and ethical criteria** in order to assess whether the **scientific purpose** of the experiment **justifies** the possible **stress of the experimental animals**.
- The iTKV consists of at least **10 members of the Medical University of Vienna**, who represent different **scientific biomedical disciplines, veterinary and statistical expertise**.

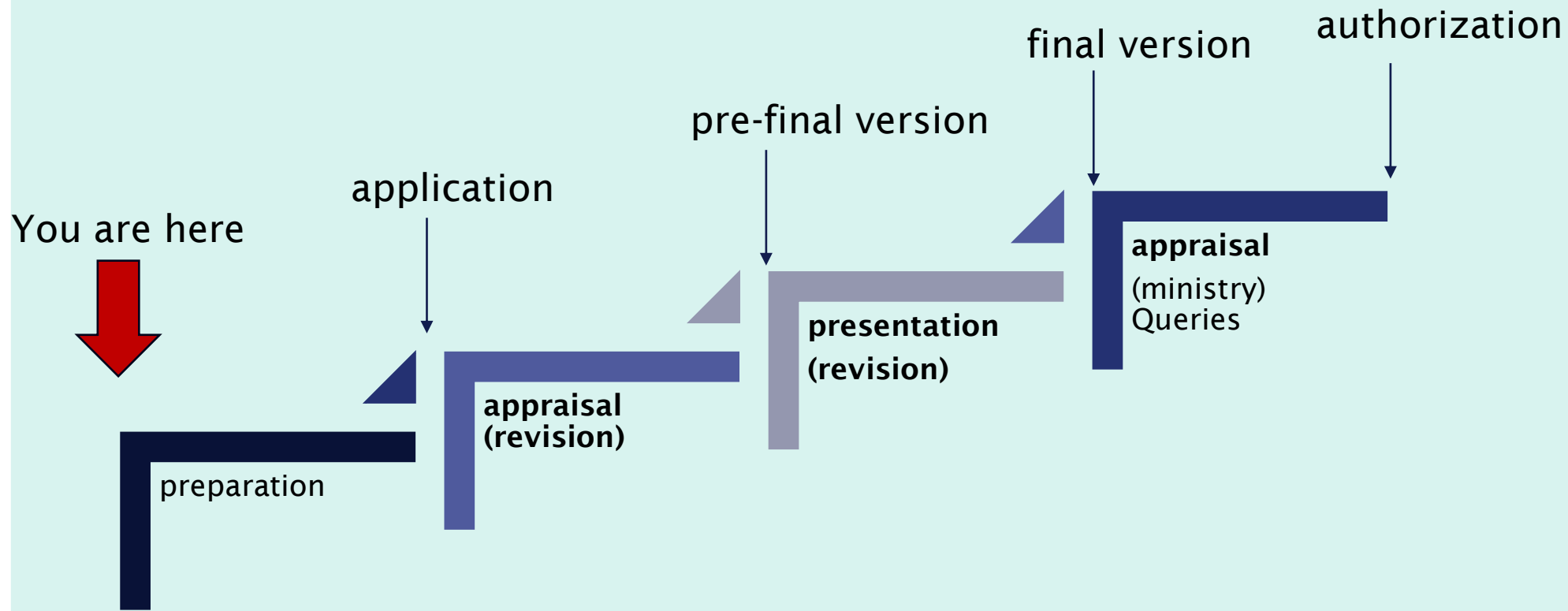


Functions of the Intramural Committee for Animal Experimentation

- may cause **pain, suffering, distress or lasting harm** to animals to an extent **equivalent to or greater than that caused by a cannulation** in accordance with good veterinary practice; or
- is intended to or may result in an animal being **born** or hatched in a **condition** referred to in point (a), or
- is intended to or may **lead to the creation and maintenance of a genetically modified animal line** in a condition referred to in lit. a, but **NOT** the **killing** of animals solely for the purpose of **using their tissues or organs**.



I need to apply for an
animal experimentation protocol
if my experiment...



Application processing/review process

- Two groups of research topics
- Find the one suiting your subject
- Application: 3 weeks prior to committee meeting
- Revised version comes back one week prior to committee meeting
- Revise your application until the committee meeting &
- Respond to the “Point-by-Point” feedback
- All information can also be found:
<https://intranet.meduniwien.ac.at/forschung/gsp-ethik-forschungsdaten/inneruniversitaerer-tierversuchskommission/>



Termine 2023, 2024 / Meetings 2023, 2024			
A: Pathophysiology/ Immunology, Internal Medicine, Dermatology, Gynecology, Orthopedics, Otorhinolaryngology, Cardiovascular Medicine, Laboratory Medicine, Neurosciences			
A: January, March, May, September, November			
B: Cell Biology/ Anatomy, Genetics, Physics/ Chemistry, Surgery/ Anesthesiology, Pathology, Physiology, Pharmacology, Laboratory Animal Sciences, Oncology, Imaging			
B: February, April, June, October, December			
Intramural Committee for Animal Experimentation			
Meetings 2023/2024			
Month	Day, Date	Time	Submission Deadline
November	Wed, 29.11.2023	1 p.m.	Wed, 08.11.2023
December	Wed, 13.12.2023	1 p.m.	Wed, 22.11.2023
January	Wed, 31.01.2024	1 p.m.	Wed, 10.01.2024
February	Wed, 28.02.2024	1 p.m.	Wed, 07.02.2024
March	Wed, 27.03.2024	1 p.m.	Wed, 06.03.2024
April	Wed, 24.04.2024	1 p.m.	Wed, 03.04.2024
May	Wed, 29.05.2024	1 p.m.	Wed, 08.05.2024
June	Wed, 26.06.2024	1 p.m.	Wed, 05.06.2024
July	no meeting		
August	no meeting		
September	Wed, 25.09.2024	1 p.m.	Wed, 04.09.2024
October	Wed, 30.10.2024	1 p.m.	Wed, 09.10.2024
November	Wed, 27.11.2024	1 p.m.	Wed, 06.11.2024
December	Wed, 11.12.2024	1 p.m.	Wed, 20.11.2024

Dates and Deadlines

- **Please always use the original forms and note that these are provided only in German**
- A) Antrag auf Genehmigung eines Projekts (application form), including a project proposal
- B) „Nichttechnische Projektzusammenfassung“ (short summary for the general public)
- C) Antragsformular an die inneruniversitäre Tierversuchskommission (Tierversuchskurzfassung; application form to the intramural committee)
- (If you use genetically altered lines: genetisch veränderte Tierlinien)



https://intranet.meduniwien.ac.at/index.php?elD=dumpFile&t=f&f=5404&token=597dc8987d4e32f4645ad6b364e64fd19a6f6339&filetype=pdf&filename=Guidelines_for_applications_of_animal_protocols_fin_20220905.pdf

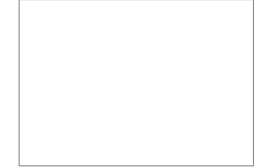
Forms

Important notes:

- „Kriterienkatalog“: Answers have to be justified!
- Please be honest and try not to „make up“ things that sound good
- If you really want your project to be good from an ethical point of view as well, really think about how to imply the 3 ´Rs

An das
Bundesministerium für
Bildung, Wissenschaft und Forschung
Referat für Tierversuchswesen und Gentechnik
Rosengasse 2-6
1010 Wien

Platz für Eingangsstempel des BMBWF.



Antrag auf Genehmigung eines Projekts
gemäß § 26 Tierversuchsgesetz 2012, BGBl. I Nr. 114/2012, idgF.

(1) Projekttitel (Kurtitel – max. 1 Zeile)



(2) Projektleiter/in

Titel/akad. Grad, Vorname, Name: 

Zustelladresse (Dienstanschrift): 

Erreichbar unter: Tel.: 

E-Mail: 

Die Genehmigung für die Tätigkeit als Projektleiter/in gemäß § 27 TVG 2012 wurde erteilt unter
GZ.:  vom (Datum): 

☐ für Tierversuche mit operativen Eingriffen

☐ für Tierversuche ohne operative Eingriffe

Antrag auf Genehmigung eines Projekts *application form*

Important notes:

- Should not be longer than 10 pages!
- Try to answer the points as directly and briefly as possible
- POV: How will the animals experience your project
- Really think about the 3R´s, it´s not just „blabla“

Projektleiter/in:

Projekttitel:

Klinik/Institut:

Projektvorschlag

a) Bedeutung und Begründung des Projekts, Projektziele

b) Begründung für die Verwendung der Tiere, einschließlich Art, Anzahl und Lebensabschnitte

c) Versuchs- oder Beobachtungsstrategien sowie statistische Gestaltung zur Minimierung der Zahl der Tiere, der Schmerzen, des Leidens, der Ängste und gegebenenfalls der Umweltauswirkungen

Projektvorschlag *project proposal*

Important notes:

- Try to avoid technical terms, this should be understandable for everyone!
- Under the point „Welche Auswirkungen und Schäden sind für die Tiere zu erwarten“ – please do not justify your experiment
- You have to fill out all the sheets in the map
- The point „Am Leben bleibende Tiere“ has to be filled out, even if no animals survive the experiment

Nichttechnische Projektzusammenfassung

Titel des Projekts

Projektdauer (in Monaten)

Schlüsselbegriffe

Projektziel(e)

Ziele und zu erwartender Nutzen des Projekts

Ziele des Projekts

Potenzieller Nutzen des Projekts

Nichttechnische Projektzusammenfassung *short summary for the general public*

Important notes:

- Pretty straight forward!



MEDIZINISCHE
UNIVERSITÄT WIEN

Inneruniversitäre Tierversuchskommission
zur Beratung und Begutachtung
von Forschungsprojekten am Tier

Antrag auf Genehmigung eines Projekts
gem. Tierversuchsgesetz 2012, BGBl. I Nr. 114/2012

1.) Institut/Klinik:

Eingelangt: xx. xxxx. 20

2.) Verantwortliche/r Leiter/in des Tierversuchs:

Zahl: xxx/115-97/98 aus 20

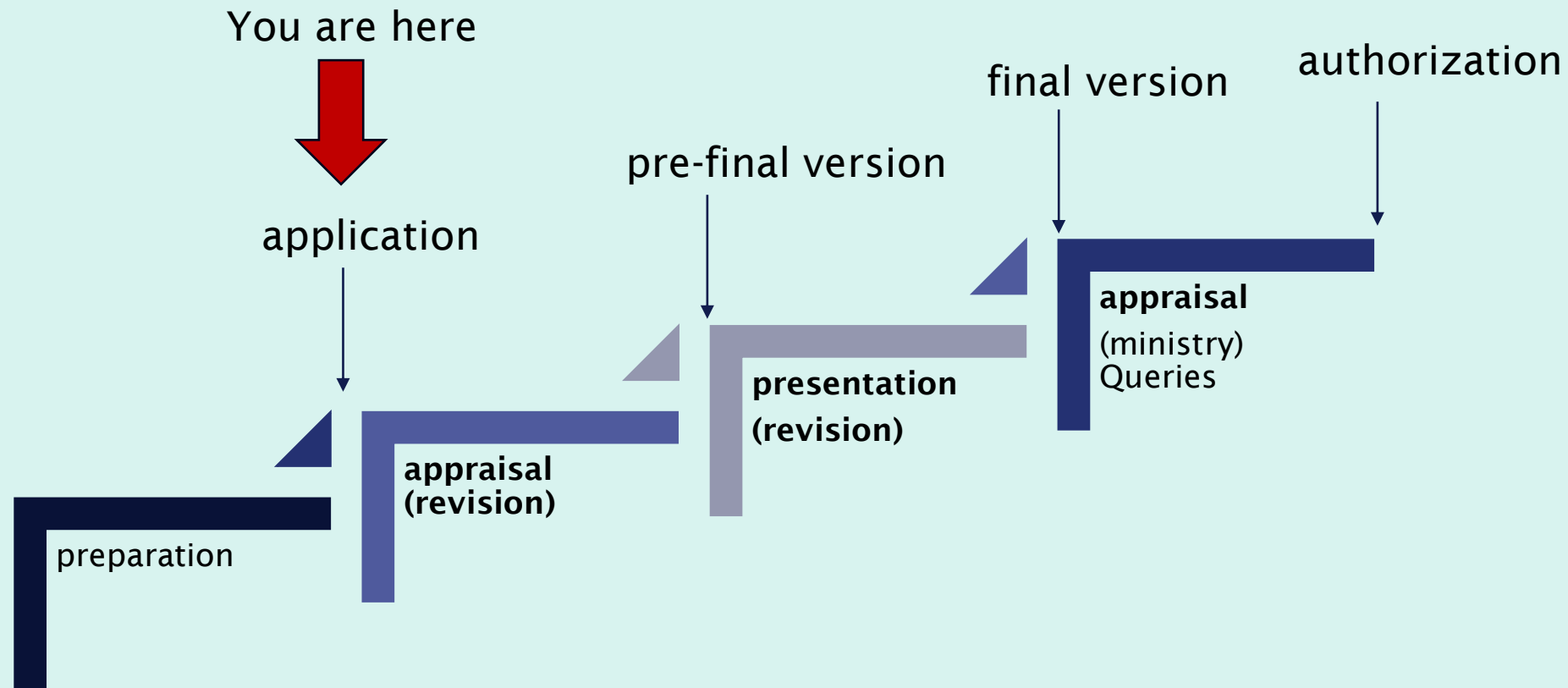
Vizektorin für Forschung und Innovation

3.) Kurztitel des Tierversuchs:

4.) Kurzfassung des Tierversuchs:

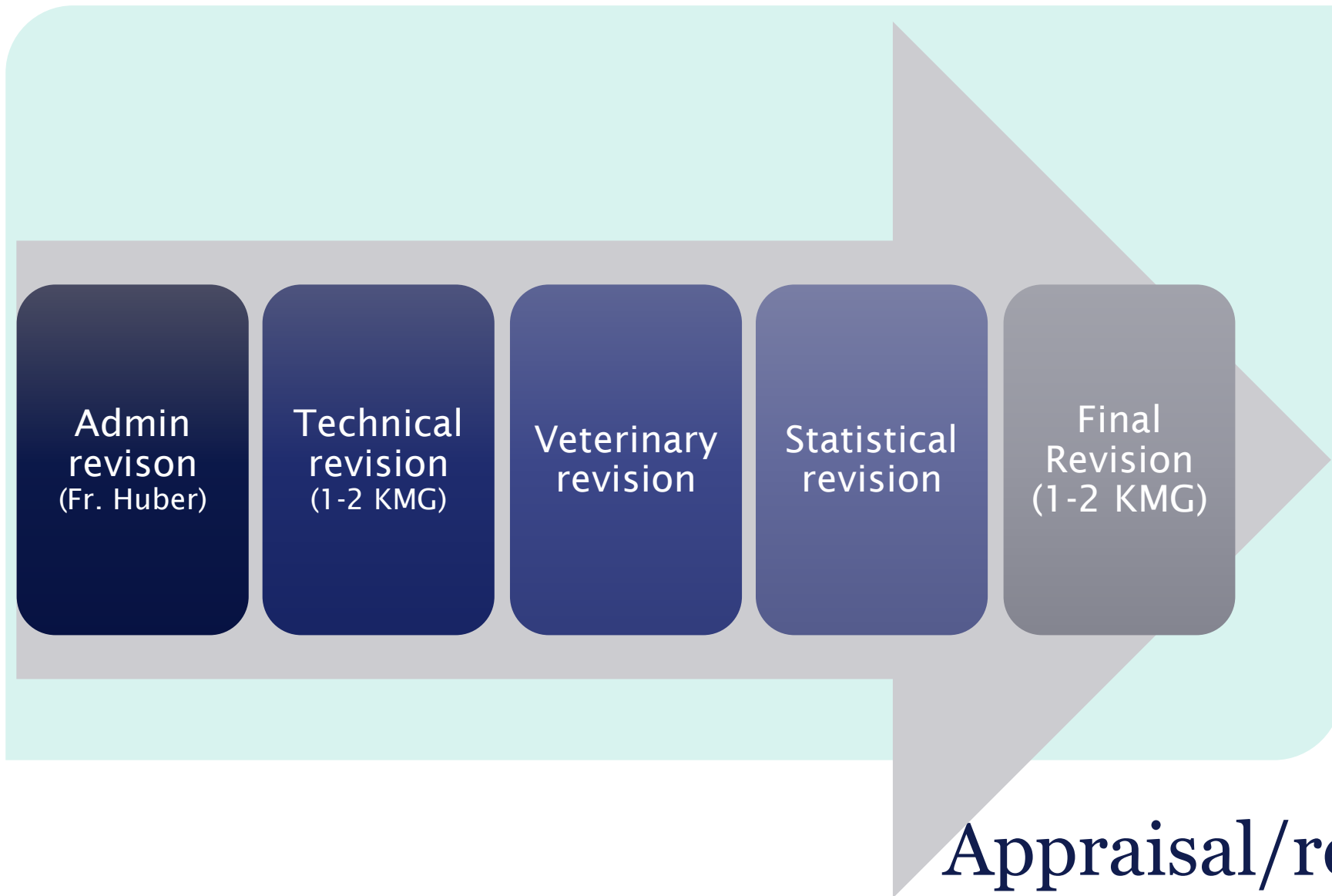
Tierversuchskurzfassung *application form to the intramural committee*

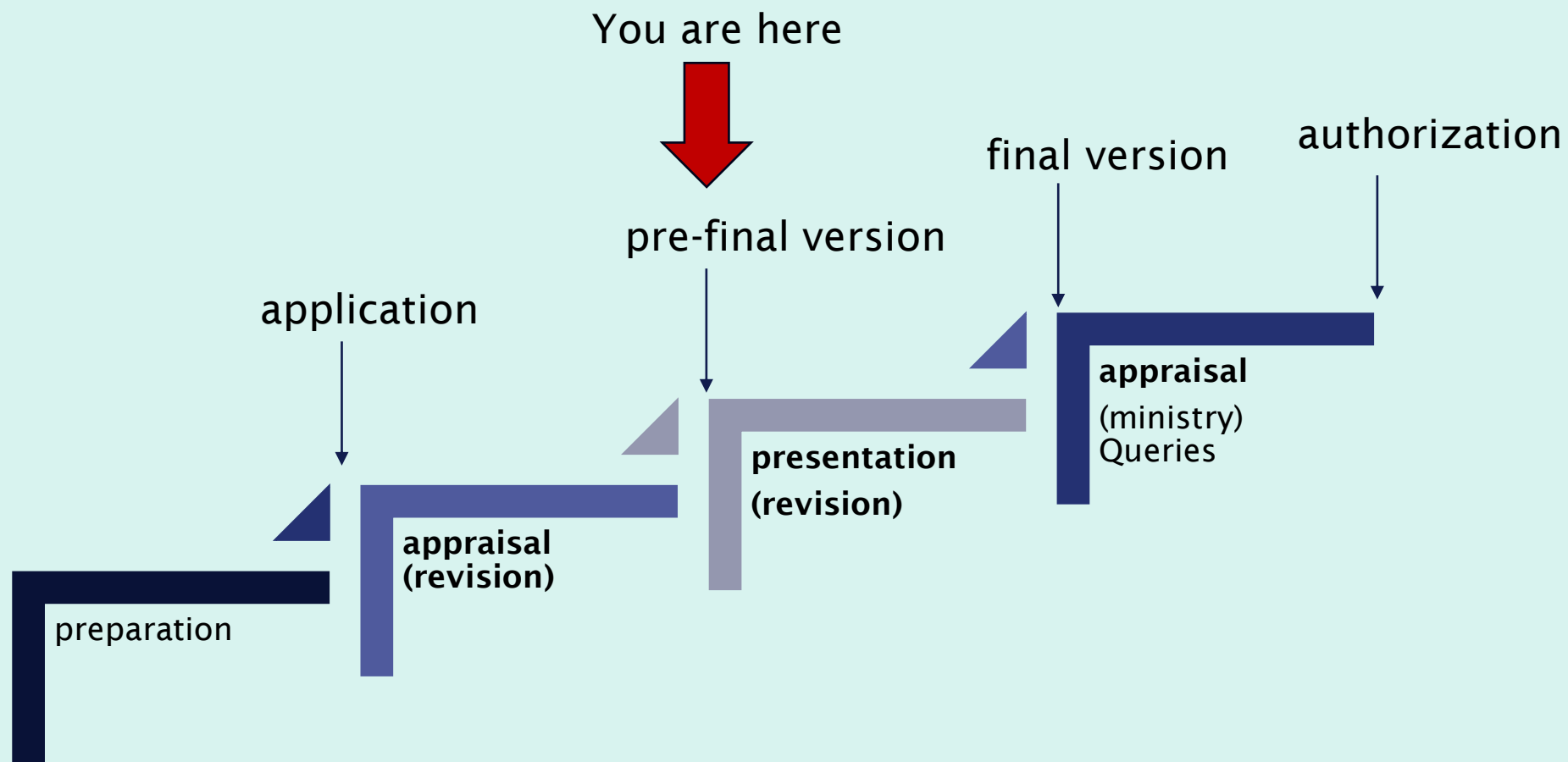




Application processing/review process

**Deadline
application:**
*3 weeks prior to
committee meeting*





Application processing/review process

- Is managed by the project manager
- Accompanies the application through review
- Presentation at commission meeting
- Submission to the Ministry
- Filing and storage

Protokoll zur Überarbeitung des Projektantrages im Rahmen der Inneruniversitären Tierversuchskommission der Medizinischen Universität Wien ¶

ProjektleiterIn: Vorname Nachname↵

Projekttitle: Vorname Nachname, Vorname Nachname, Vorname Nachname↵

Klinik/ Zentrum/ Abteilung: Vorname Nachname ¶

1. → Administrative Prüfung (Karina Huber) ¶ • → □	□	□
2. → Fachliche Prüfung (XXXXXXXX) ¶ • → □	□	□
3. → Veterinärmedizinische Prüfung (YYYYYYY) ¶ - - -	□	□

„Point-by-Point“

- **Max. 8 minutes project presentation by applicant**
- **Presentation point-by-point**
- **Q & A Commission as a whole**
- **Vote (open):**
 - **Minor revision** > changes made reviewed by the head of the iTVK
 - **Major revision** > changes made reviewed by the original reviewers
 - **Rejection** > resubmission of a newly conceived version

Proposal acc. to the animal experiments act 2012, BGBl. I No. 114/2012

Project Leader:

Organisational unit:

Project title:

Presentation to the committee



Intramural Animal- Welfare Body

- **Contact point for all questions, suggestions and concerns relating to animal welfare in connection with the breeding, keeping and testing of laboratory animals**
- **Directly and personally, as well as anonymously, and via the functional email address**
- **The animal welfare body can document incidents and make recommendations for improvement**



Functions of the Intramural Animal-Welfare Body

- <https://intranet.meduniwien.ac.at/forschung/gsp-ethik-forschungsdaten/inneruniversitaeres-tierschutzgremium/>
- tierschutzgremium@meduniwien.ac.at



Intramural Animal-Welfare Body (English)

MedUni Vienna is obliged to establish an Animal-Welfare Body on the basis of Section 21 of the Animal Testing Act (TVG 2012). As a panel of MedUni Vienna, the Animal-Welfare Body subjects **recommendations on animal welfare issues** and **follows projects and developments** related to the implementation of the 3Rs.

The intramural animal-welfare body acts as a **contact point for all questions, suggestions and concerns** regarding **animal welfare in connection with the breeding, keeping and testing of laboratory animals**, which are raised by employees of MedUni Vienna. Directly and personally, as well as anonymously, and via the functional email address tierschutzgremium@meduniwien.ac.at. Submitted concerns will be treated in the same manner. The case vignette can be filled out for the **feedback of incidents concerning animal protection**.

Report animal welfare incidents to: TIERSCHUTZGREMIUM(AT)MEDUNIWIEN.AC.AT

The intramural animal-welfare body is composed of members from all the units of MedUni Vienna where laboratory animals are kept or animal experiments are performed, including at least the persons responsible for animal welfare, one scientific member and one animal caretaker, who represent the required professional competences.

The work of the committee is carried out in accordance with the ["Recommendations for the functioning of animalwelfare bodies according to §21 TVG". \(de\)](#)

Documents

- [Case vignette \("Fallvignette", in German\)](#)
- [Rules of procedure \("Geschäftsordnung", in German\)](#)

Website and Function email address

- Serves as an aid when reporting incidents
- Incidents that are reported without a case vignette are also documented and processed!
- Self-assessment: Documentation only or discussion in the animal welfare committee?



FALLVIGNETTE des inneruniversitären Tierschutzgremiums

Meldung des Vorfalles durch			
Datum der Meldung*			
Datum des Vorfalls/der Vorfälle			
Projektleiter des betroffenen Projektes			
Weitere beteiligte/verantwortliche Personen inkl. Funktion und Rolle:			
GZ des betroffenen Projektes			
Beschreibung des Vorfalles*			
Bisher getroffene Maßnahmen ausreichend**	Ja (nur Dokumentation)	Nein (Besprechung im TSG)	

*Pflichtfeld **zutreffendes bitte ankreuzen

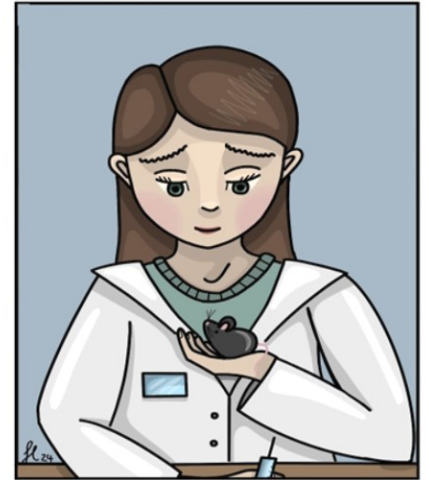
Version 1.0

FALLVIGNETTE des inneruniversitären Tierschutzgremiums
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Case vignette



<https://onlinebefragungen.sfu.ac.at/animalresearch/>



Are you working with Laboratory
Animals? Be part of our survey!



Questions?